

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Regular Meeting**  
February 20, 2023  
6:00 p.m.

In attendance were Mayor Nancy Allen, Aldermen Billie Jean Haynie, Aileen Payne, Christiaan Ramsey and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Town Attorney Jamie Stokes.

Mayor Allen called the meeting to order at 6:00 p.m.

Item 1

Upon motion by Alderman Smith, seconded by Alderman Ramsey, the Board voted 4-0 to approve the agenda as presented.

Item 2

Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 4-0 to approve the minutes from the January 23, 2023 regular meeting.

Item 3

Upon motion by Alderman Ramsey, seconded by Alderman Ramsey, the Board voted 4-0 to approve the creation of the Town of Marshall Beautification Working Group, to work in conjunction with the Town's Parks and Recreation Committee, and to approve the operating procedures for the Beautification Working Group as presented by the Town Administrator.

Upon motion by Alderman Payne, seconded by Alderman Smith, the Board voted 4-0 to approve Sherri Hill, Parks and Recreation Committee member, as Chair of the Beautification Working Group.

Item 4

The Board reviewed information regarding three appointments to the Board of Adjustment, two of which are currently filled and one of which is vacant.

Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 4-0 to table consideration of the vacant seat on the Board of Adjustment.

Upon motion by Alderman Smith, seconded by Alderman Ramsey, the Board voted 4-0 to re-appoint Kenny Ray and Anne Schneider to three-year terms on the Board of Adjustment.

Item 5

Upon motion by Alderman Payne, seconded by Alderman Smith, the Board voted 4-0 to approve the contract for Fiscal Year 2022-2023 audit services with Lowdermilk, Church, and Co. in the amount of \$19,600.

Item 6

Forrest Gilliam, Town Administrator, presented the Tax Collection and Water/Sewer Collection Report for January, 2023.

A copy of the Monthly Operating Report for the Town's wells from Byers Environmental was presented to the Board.

The financial report for the month of January was presented to the Board.

Discussion took place regarding upcoming events, including the annual Memorial Day Observance. The consensus of the Board was to hold the Town's Memorial Day Observance on Monday, May 29<sup>th</sup> at 11:00 a.m. on the lawn of the Madison County Courthouse.

Discussion took place regarding Independence Day festivities and coordinating with the Downtown Marshall Association. The 4<sup>th</sup> of July Holiday falls on Tuesday, July 4<sup>th</sup>. The Downtown Marshall Association would like to coordinate a parade and possibly other activities on the island the afternoon leading up to the evening fireworks display. The Downtown Marshall Association is also working with Town staff to identify a company that can be contracted for the purchase and display of fireworks. DMA and Town staff will coordinate a shooting location for the fireworks, but needs approval of a date to work toward. Discussion took place regarding the known dates where other municipalities and organizations are planning their fireworks displays. Upon motion by Alderman Haynie, seconded by Alderman Ramsey, the Board voted 4-0 to approve Sunday, July 2<sup>nd</sup> as the date for Marshall's 4<sup>th</sup> of July festivities.

## Reports from Boards and Community Organizations

**Downtown Marshall Association** – No report

**Board of Adjustment** – No meeting

**Planning Board** – Met January 17<sup>th</sup>

**Parks and Recreation** – Met January 11<sup>th</sup>

## Department Reports

**Fire Department** – Report is in packet.

**Police Department** – Report is in packet

**Water Department** – Jamie Chandler

**Maintenance Department** – Jamie Chandler

**Zoning Department** – Forrest Gilliam

## Public Comment

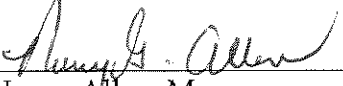
No public comment.

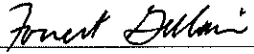
Upon motion by Alderman Haynie, seconded by Alderman Ramsey, the Board voted 4-0 to enter into closed session for the purposes of attorney-client privilege, property, and personnel.

Upon motion by Alderman Haynie, seconded by Alderman Payne, the Board voted 4-0 to return to open session.

Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 4-0 to authorize February 28, 2023 as the last date of employment for Quentin Jensen, Maintenance Worker.

Upon motion by Alderman Ramsey, seconded by Alderman Haynie, the Board voted 4-0 to adjourn at 7:37 p.m.

  
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Nancy Allen, Mayor

  
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Forrest Gilliam, Town Administrator